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## Group Care Facility Licensing

All facilities licensed/inspected by the Okaloosa County Health Department must go through certain requirements to become licensed by this department:

- An appointment must be made with environmental specialist or supervisor and a plan review completed on the proposed facility. A set of floor plans showing pertinent items such as plumbing and sanitary facilities will be required.
  
- **For Schools, Adult Living Facilities, and other Residential facilities a \$47.00 plan review and inspection fee will be charged. (Additional inspection fees, \$31.00, may be charged for each inspection made prior to opening.)**
  
- A sign off sheet will be given after approval of the plans. All agencies and departments must indicate final approval before the facility will be opened.
  
- An application and a check for the appropriate fee must be submitted to this office before a permit/license/certificate can be issued. Upon receiving the fee and application, the receipt and permit license/certificate will be mailed to the facility at the mailing address indicated on the application.

Please call us at 850-689-7859 for the Crestview office or 850-833-9247 for the Fort Walton Beach office if you have additional questions.