
Tanning Bed Permitting

All facilities licensed by the Okaloosa County Health Dept. must go through certain requirements to become permitted by this department:

- An appointment must be made with the environmental supervisor or Environmental Specialist and a plan review completed on the proposed facility.
 - **For Tanning Facilities a \$31.00 plan review fee and a \$31.00 preliminary inspection fee will be charged before plan review is completed.**
- Floor plan **drawn to scale** showing all rooms labeled (device 1, device 2, bathroom, etc.) to include barrier walls or other devices that will shield the view of waiting customers and staff from U.V. light.
- Completed application with equipment list is required.
 - An application and a check for the appropriate fee must be submitted to this office before a permit/license/certificate can be issued. Upon receiving the fee and application, the receipt and permit/license/certificate will be mailed to the facility at the mailing address indicated on the application.
- Copy of certificates for trained employees (see enclosed list of approved courses).
- Copy of certificate of liability insurance.
- Copy of operating policies and procedures is required for each facility (see enclosed example).
- A sign off sheet will be given after approval of the plans. All agencies and departments must indicate final approval before the facility will be opened and/or this department will issue an operating permit.

Please call us at 850-833-9247 or 850-689-7859 if you have additional questions.